

Save the packet of fillable PDF forms to your computer and type responses in each field on the forms. Print and sign the forms. All completed, signed forms and fees are due at registration on October 1, 2023. All musicians must be registered to participate in rehearsals and concerts, and to be listed in programs.



2023-2024 Registration Materials/Forms & Checklist:

The multi-part PDF file (registration packet) includes:

- Registration Form
- Tuition/Fee Payment(s) & Pancake Breakfast Ticket Payment Form
- Parent/Student Musician Contract
- Media/PR/Photography/Recording Release
- Permission & Medical Release
- COVID-19 Risk Agreement & Release of Liability
- School Music Program Participation Form
- Volunteer Needs & Opportunities Checklist
- Annual Giving Forms

Please use the checklist above to ensure all forms/releases are turned in at registration on October 1, 2023. This includes the School Music Program Participation form. Tuition and fee payments are due as well.

The 2024 Concerto Competition and 2023 Chamber Music Series forms are posted online as separate PDF files:

- Concerto Competition (*optional* – for eligible advanced Youth Symphony level musicians)
- Chamber Music Series (*optional* – for advanced musicians)

Concerto Competition applicants must complete and turn in all registration forms, pay applicable fees, and be registered as a YSSO musician to be considered for participation in the Competition. Please note there is a receipt deadline for the Concerto Competition form each year. No extensions will be granted.

Registration:

Day/Date: Sunday, October 1, 2023

Location: North Medford High School - Fine Arts Building (Auditorium Lobby)

Each year, the Youth Symphony of Southern Oregon (YSSO) schedules Parent Orientation Sessions & the Annual Registration concurrent with rehearsal times for each orchestra. Governing board and staff members will be on site to discuss expectations, requirements, and schedules; help with registration; collect tuition and applicable fees; recruit volunteers and answer questions; sell tickets to the breakfast. The orientation for Youth Orchestra parents/guardians begins at 1:00 p.m. The Youth Symphony parent/guardian orientation begins at 3:00 p.m.

Registration will open following each of the orientation sessions.

Pancake Breakfast:

Tickets for the pancake breakfast which takes place on October 28 may be purchased and picked up at registration.

Volunteer Needs & Opportunities:

Each family is asked to sign up for and commit to at least two (2) volunteer assignments. See the Volunteer Needs & Opportunities Checklist included in the registration packet for details. Please indicate your preferences and turn in the completed form with other registration paperwork. Parents may sign up for volunteer duties/assignments following the orientation session.



2023-2024 Concert Season
Musician Annual Registration & Contact Information Form



Please provide the following information in the spaces provided, sign, and turn in with all forms/releases and payment(s) at registration on Sunday, **October 1, 2023**. To ensure up-to-date information and approvals for all musicians, all musicians/families must complete, sign, and turn in all forms each year regardless of past participation. Musicians must submit all registration forms/releases/waivers to participate in rehearsals and concerts and to be listed in concert programs. **Save the registration packet of fillable PDF forms to your computer. Type your responses, print, and sign.**

YSSO Musician Name: _____
(as it will appear in the concert series program)

Address: _____ **City:** _____ **State:** ____ **Zip:** _____

Telephone (home): _____ **Telephone (cell):** _____

YSSO Musician E-Mail Address: _____

The e-mail address above will be used for YSSO rehearsal/concert reminders and communication. If other family members wish to receive e-mail reminders and communiques, please print/type the additional e-mail address(es) below:

Additional E-Mail Address(es): _____

2023-2024 YSSO Ensemble: Youth Symphony _____ Youth Orchestra _____

Instrument(s): _____

Name of School: _____

Grade in School (or equivalent if home-schooled): _____

School Music Teacher's Name: _____

School Music Ensemble and/or Class: _____

Private Music Instructor's Name: _____

Private Music Instructor's Address: _____

Father's Name: _____

Address: _____ **City:** _____ **State:** ____ **Zip:** _____

Telephone (home): _____ **Telephone (cell):** _____

Mother's Name: _____

Address: _____ **City:** _____ **State:** ____ **Zip:** _____

Telephone (home): _____ **Telephone (cell):** _____

By signing, the parent/guardian and musician acknowledge an understanding of and a willingness to abide by all policies, expectations, rehearsal/concert schedules/etiquette, and other requirements of the Youth Symphony of Southern Oregon.

Signature of Parent: _____ **Date:** _____

Signature of Musician: _____ **Date:** _____

Musician's Racial/Ethnic Characteristics: (optional, check all that apply)
Caucasian Hispanic Black Native American Asian
Middle Eastern East Indian Pacific Islander Other _____

FOR YSSO OFFICE USE ONLY: Paid Check# _____ Paid CC Amount Received \$ _____

Registration Complete Forms/Payment Missing _____

2023-2024 Tuition & Pancake Breakfast Tickets



Complete this form and attach tuition and/or registration fee payment(s). Turn in the tuition form/payment along with all required registration forms and releases at registration on **October 1, 2023**. Tuition is non-refundable.

NOTE: The YSSO offers discounted tuition for siblings. For multiple musicians in a family, please pay the highest tuition, then add any discounted tuition.

Youth Symphony Tuition \$425

- Attached is the \$425 tuition for _____ (musician name)
- Attached is the \$382 tuition (10% discount) for _____ (sibling name)
- Attached is the \$382 tuition (10% discount) for _____ (sibling name)

Youth Orchestra Tuition \$400

- Attached is the \$400 tuition for _____ (musician name)
- Attached is the \$360 tuition (10% discount) for _____ (sibling name)
- Attached is the \$360 tuition (10% discount) for _____ (sibling name)

TOTAL TUITION PAYMENT (check/cash preferred) \$ _____ Thank you!

Tuition Assistance

Tuition assistance is available upon the submission, review, and the approval of a *Tuition Assistance* request. Full tuition assistance, if approved, does not cover 100% of tuition. Musicians requesting full assistance must pay a \$25 registration fee which must accompany the request for full tuition assistance. Musicians requesting partial tuition assistance pay the balance of the tuition.

- If requesting full tuition assistance, attached is a check for \$25 for _____ (musician) and a completed *Tuition Assistance* request form. **Attach a check for \$25.**
 - If requesting partial tuition assistance, attached is payment for the balance of tuition for _____ (musician) and a completed *Tuition Assistance* request form. **Attach a check in the amount of tuition being paid.**
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**Youth Symphony of Southern Oregon
Pancake Breakfast
October 28, 2023
Compass House, Medford**

\$12.50 per ticket or 4 tickets for \$40.00

Musician Name: _____ **Number of Tickets** _____ **Payment \$** _____

Please attach your check for the purchase of tickets to the annual Youth Symphony of Southern Oregon *Pancake Breakfast*.

There will be two seatings for the breakfast this fall: 9:00-10:00 a.m. and 10:00-11:00 a.m. Seating is limited so please purchase your tickets early to reserve your preferred time. Tickets purchased at registration may be picked up. Please see members of the board's fund development committee.

Net proceeds from this event helps support YSSO concerts, programs, and activities.

2023-2024 Parent Contract

I/We assume all risks and hazards incidental to participation in *Youth Symphony of Southern Oregon* (YSSO) organization activities and do hereby waive, release, absolve, indemnify, and agree to hold harmless the *Youth Symphony of Southern Oregon*, its governing board, staff, music coaches, adjudicators, accompanists, and volunteers for any claim arising from any injury to myself or to my child.

I/We accept responsibility for the behavior and actions of my/our child at all YSSO organization events, activities, rehearsals, and concerts.

I/We have reviewed and understand all of the policies, requirements, expectations, procedures, and schedules of the YSSO organization and will ensure compliance by my/our family and child.

Signature of Parent(s): _____ **Date:** _____

2023-2024 Musician Contract

Being a musician and playing in a performing ensemble requires discipline and commitment. The *Youth Symphony of Southern Oregon* (YSSO) organization assumes that musicians in an ensemble understand the importance of putting the needs of the group ahead of the needs of an individual. YSSO musicians must understand that policies, expectations, requirements and procedures are created and decisions are made to ensure and enhance the safety, security, enjoyment, success and general attitude of the group.

It is a privilege to be selected to participate in an ensemble of the YSSO organization. Inherent in this privilege is a responsibility to follow the rules of conduct and meet the following expectations:

- I will prepare for all YSSO performances by practicing my part(s) and striving for musical excellence.
- I will be punctual, attend all rehearsals (weekly full ensemble rehearsals, sectional rehearsals, final/dress rehearsals, pre-concert, and other rehearsals), support my colleagues in the ensemble(s), cooperate with the conductor, music coaches, volunteers, governing board directors, and staff members.
- I will play in all concerts.
- I will communicate with YSSO staff as directed in a timely and respectful fashion.
- I will comply with all YSSO policies, expectations, procedures, protocols, requirements, and schedules.
- I understand that I am responsible for my music and assigned YSSO music folder and will bring my music to rehearsals and concerts and return the music/folder on time and in good condition as required and directed. I further understand that I am responsible for paying for damaged or lost YSSO music and/or YSSO music folders.
- I will act responsibly and treat my colleagues, YSSO governing board and staff, music coaches, teachers and volunteers with courtesy and respect, and follow the policies of all venues and facilities at all times.
- I am responsible for my actions and behavior at all times and I understand that I may be placed on probation, suspended from performing in concerts or dismissed from the organization for willful disregard of policies, damage to property, improper behavior or language or other action(s) deemed inappropriate by the YSSO.
- If music courses/classes/ensembles are offered at my school, I will participate in the music program (*i.e.* band, orchestra, choir, jazz ensemble, music theory or other school music class/ensemble) for the school year.

Signature of Musician: _____ **Date:** _____

Marketing, Media, Image & Recording Release



To Whom It May Concern

I give my child, _____, permission and consent to participate in publicity and media activities on behalf of the *Youth Symphony of Southern Oregon* (YSSO) organization or activities related to YSSO organization events, rehearsals, concerts or publicity, including photographs, reproductions, audio/video recordings, recordings for television, radio or social media, webcasts, interviews, etc., and to exempt the *Youth Symphony of Southern Oregon* organization from obligation and/or remuneration for use of such material for publicity, marketing or other purposes.

Image Use Permission

I further hereby grant permission for photographs/image files and/or video files of my child to be posted on the YSSO organization web site and on other electronic communication tools/social media, and to be posted on the web sites of foundations or agencies or included in annual reports, publications or publicity related to YSSO organization activities, reports, programs, materials, or events. This permission will remain valid until revoked in writing by me or other legal guardian of this child or by the musician after becoming 18 years old.

Signature of Parent

Signature of Youth Symphony of Southern Oregon Musician

Date



Permission & Medical Release

My child has my/our permission to participate in all Youth Symphony of Southern Oregon (YSSO) organization rehearsals and concerts, events, activities, official YSSO tours/travel (if applicable), and any special, sectional, or extended rehearsals/retreats during the 2023-2024 season.

I authorize YSSO organization adult chaperones, staff, governing board members or volunteers to obtain the necessary medical attention in the event of an emergency.

Name of Student Musician	Instrument(s)	2023-2024 Ensemble
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Physician's Name	Telephone #	Medical Insurance Co.	Policy #
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Please list all dietary issues/needs of your son/daughter (vegetarian, diabetic, etc.).

Please list all medical conditions (*i.e.* allergies, epilepsy, etc.) and medications about which the YSSO organization should be aware. *This information is confidential.*

Please provide the name and telephone number of an individual who could be contacted in the event the YSSO is unable to reach the parent/guardian listed below.

Emergency Contact	Telephone.	Relationship
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Signature of Parent/Guardian	Telephone	Date
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2023-2024 Concert Season
Risk Agreement & Release of Liability



Name of Musician (please type): _____

Risk Agreement

I hereby give permission for my child to attend and participate in Youth Symphony of Southern Oregon (YSSO) rehearsals, fundraising event(s), concerts, auditions, and competition. My child and I are familiar with and knowingly and voluntarily accept any and all risk associated with attending and participating in an activity at a school campus, concert venue, fundraising venue, or other facility or location. I acknowledge that my child's participation in YSSO programs is wholly voluntary.

I understand there are inherent risks of physical injury and illness and voluntarily assume all risks, hazards, and accept sole responsibility associated with my child's participation including, but not limited to, the risks associated with the COVID-19 virus. The Youth Symphony of Southern Oregon cannot completely mitigate the transfer of communicable diseases including COVID-19. I understand that my child will be associating with staff, music coaches, volunteers, governing board members, other musicians, audiences, event participants, and venue personnel. I acknowledge that we will comply with all procedures and protocols while attending YSSO activities. In the event of a medical emergency, 911 will be called and I will be responsible for any and all costs of medical treatment.

I certify that my child will not participate in or attend a YSSO rehearsal, performance, or other event if he/she has medical/health issues that make it unsafe for him/her or others.

Release of Liability

I certify that I have read this document in its entirety and fully understand its contents.

I hereby agree to waive, release, hold harmless and discharge any and all claims, causes of action, damages, and rights of any kind against the Youth Symphony of Southern Oregon (YSSO), its insurers, the YSSO governing board, and all its respective employees, agents, representatives, and volunteers (the "Released Parties") arising from or relating in any way to any damage, injury, trauma, illness, loss, unwanted contact, harassment, disability, dismemberment, or death that may occur to my child, me, or my household members - whatever the cause - due to my child's participation. This includes, without limitation, any claim arising from negligence of the Released Parties. I further certify and represent that I have the legal authority to waive, discharge, release, and hold harmless the released parties on behalf of myself and the above-named musician.

I agree not to sue the Released Parties, and to defend and indemnify the Released Parties for all claims, damages, losses, or expenses, including attorneys' fees, if a suit is filed concerning an injury, illness, or death to me, my child, or my household members resulting from participation.

Parent/Guardian Name(s) (printed): _____

Parent/Guardian Signature: _____ Date _____

Parent/Guardian Signature: _____ Date _____

School Music Ensemble/Class/Program Participation Verification

Include this completed, signed form with registration materials.



Name of Student Musician: _____
YSSO Ensemble: _____

School Name: _____
School District: _____

The musician noted above was selected to participate in a *Youth Symphony of Southern Oregon* (YSSO) ensemble.

It is the policy of the governing board of the *Youth Symphony of Southern Oregon* that YSSO musicians shall participate in their school music programs, if a music program is offered by the school. YSSO training and performance opportunities are intended to *supplement* school music programs (including band, orchestra, chamber orchestra, jazz band, music theory and history courses/classes, general or special music classes, and choral music ensembles) rather than supplant school music programs. YSSO musicians are expected to be enrolled in a school music class or in a school ensemble for the full school year.

To ensure compliance with this policy of the governing board, the YSSO must verify enrollment in the school's music program. If a student musician is unable to participate in a school music class/ensemble due to a conflict, a signed letter to the YSSO from a parent documenting/describing the conflict must be attached to the signed form. The letter must request a waiver of the YSSO governing board policy.

The school's music teacher should review the following, check the applicable option and sign if applicable, and return the form to the musician. Each musician is expected to return the completed and signed form to the YSSO.

The student musician is enrolled in the school's music program for the 2023-2024 school year.

Music ensemble and/or music class: _____

In this case, the school music teacher signs below to confirm enrollment in a music ensemble/course/class.

The student musician has a conflict that prevents participation in a school music class or music ensemble and requests the YSSO governing board waive its school music participation policy. A signed letter from the parent(s) documenting the conflict is attached. This statement will be reviewed and considered by the executive committee of the YSSO governing board to determine if the board will grant a waiver of the YSSO policy. The signature of the school administrator on this form indicates that he/she has been apprised of the conflict described in the attached statement from the parent.

In this case, the school's Principal or Vice-Principal signs below (not guidance counselors) to confirm the school has been apprised of the family's request for a waiver of the YSSO school music participation policy,

The school does not offer any music ensembles or music classes for students. Explain:

In this case, the school's Principal or Vice-Principal signs below (not guidance counselors) to confirm the school does not offer any music ensembles/courses/classes.

The student musician is home-schooled.

In this case, a parent signs below in lieu of a music teacher or school administrator.

Name of Student _____

Signature of Student _____

Name of Parent _____

Signature of Parent _____

Name of Music Teacher _____

Signature of Music Teacher _____

Name of Administrator _____

Signature of Administrator _____

Title of Administrator _____

If a completed/signed form is not completed and turned in to the YSSO, the musician will be on probation and may not be able to participate in the YSSO. The form should be turned in with registration forms/releases at registration on October 1. If you have not obtained the required signatures as of October 1, you may send this form by regular mail to the YSSO Executive Director. The YSSO must receive the form by October 17, 2023. MAIL it to: YSSO, P.O. Box 4291, Medford, OR 97501. Do not bring the form or other registration forms or payments to rehearsals or ask others to turn in forms for you.

Volunteer Opportunities & Needs



The Youth Symphony of Southern Oregon (YSSO) asks that parents/families sign up for a minimum of two (2) volunteer assignments per *Concert Season*.

Name of Parent: _____

Address: _____

City/State/Zip: _____

Telephone #'s: _____

E-mail: _____

Signature of Parent: _____

Signature of Parent: _____

Name of YSSO Musician: _____

YSSO Ensemble(s): _____

All staff, board members, musicians, volunteers, coaches, and others participating in the YSSO must adhere to YSSO policies and expectations. Your signature above indicates your understanding and agreement.

Please use the following checklist to indicate the volunteer tasks with which you are willing to assist. You are encouraged to check more than one box. Some categories include multiple volunteer options. The completed checklists will be shared with the volunteer coordinators.

NOTE: Parents will sign up for specific volunteer duties and dates at the Parent Orientation Session(s) & Musician Registration on Sunday, October 1, 2023. Please bring your calendar.

- Complimentary Ticket (Voucher) Distribution & Ticket Sales Volunteers*** distribute complimentary tickets (vouchers) to YSSO musicians/families and sell tickets at the two Sunday rehearsals immediately prior to each *Concert Series* weekend.
- Poster Distribution Volunteers*** pick up posters at rehearsals two weeks prior to a *Concert Series* weekend and distribute them to business/school/other locations (lists of potential and past locations will be provided).
- Ticket Sales & Box Office Volunteers*** sell *Concert Series* tickets at some of the venues (SOU, NMHS, etc.).
- Concert Series Ushers*** collect tickets and distribute concert programs at SOU, NMHS, and other venues as needed.
- Concert Series Musician Supervision Volunteers*** monitor and supervise musicians prior to and during a *Concert Series* performance. Volunteers help ensure all musicians comply with all YSSO and venue policies.
- Concert Series (matinee) Reception Volunteers*** provide refreshments and assist with receptions as directed.
- Concert Series Program Insert Volunteers*** insert envelopes into programs two hours before the first concert in a *Concert Series*.
- Special Event Volunteers*** assist with governing board-coordinated events such as the breakfast, auctions or raffles, and other activities.

Annual Giving:
Grandparents & Families - Friends of the YSSO

Youth
Symphony
of Southern Oregon

Dear Parents & Guardians of Youth Symphony of Southern Oregon Musicians:

Each year the Youth Symphony of Southern Oregon ((YSSO) organization encourages grandparents and extended family members of YSSO musicians to support the mission and musicians of the Youth Symphony of Southern Oregon by becoming a member of the *Friends of the Youth Symphony of Southern Oregon*. The YSSO needs your help identifying grandparents who would be interested in renewing an existing membership or becoming a new member of the *Friends of the YSSO*. A letter or other information will be sent to grandparents.

Even if you responded in the past, please provide the information requested below and return the form to the YSSO organization with the other registration forms. Grandparents and family members will be encouraged to demonstrate support for music performances and music education endeavors by investing in the work of the YSSO. The start of the *2023-2024 Concert Season* is a perfect time to show support for the organization and music programs for young people. Members of the *Friends of the YSSO* are listed in *Concert Series* programs and receive the YSSO newsletter.

Thank you.

Name: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Telephone: _____
Grandparent(s) of: _____

Name: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Telephone: _____
Grandparent(s) of: _____

Name: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Telephone: _____
Grandparent(s) of: _____

Name: _____
Address: _____
City: _____ **State:** _____ **Zip:** _____
Telephone: _____
Grandparent(s) of: _____

Annual Giving
Friends of the Youth Symphony of Southern Oregon



Please take a moment to renew or increase your annual gift, make an additional gift to honor a musician, friend or colleague, or make your first gift. The beginning of a *Concert Season* is the perfect time to show your support for the YSSO organization and its work with and on behalf of young people, families, and communities.

Each year annual gifts and contributions from individuals generate 20 percent of the Youth Symphony of Southern Oregon organization's annual revenue. *Friends of the Youth Symphony of Southern Oregon* are listed in *Concert Series* programs and letters acknowledging contributions are provided to donors. *Friends of the YSSO* also receive the YSSO organization newsletter. The Youth Symphony of Southern Oregon is a nonprofit 501(c)(3) organization and contributions may be tax-deductible. Please consult a professional tax advisor for details.

All qualified musicians may participate in an ensemble if selected regardless of financial circumstances. Contributions from individuals along with financial support from foundations and agencies help underwrite tuition waiver assistance (excluding a \$25 registration fee) and/or lesson assistance for current YSSO musicians, as well as concert venue and rehearsal facility fees and insurance, the rental or purchase of music, fees for artistic or administrative personnel, and operating expenses.

A gift of any amount makes a difference. Thank you!

Categories of giving include:

- | | | | |
|---------------------------------------------|------------------------------------|--------------------------------------|-------|
| <input type="checkbox"/> Director's Circle | \$10,000 | <input type="checkbox"/> Benefactor | \$500 |
| <input type="checkbox"/> Composer's Circle | \$5,000 | <input type="checkbox"/> Patron | \$250 |
| <input type="checkbox"/> Musician's Circle | \$2,000 | <input type="checkbox"/> Sponsor | \$100 |
| <input type="checkbox"/> Conductor's Circle | \$1,000 | <input type="checkbox"/> Contributor | \$50 |
| | <input type="checkbox"/> Associate | | \$25 |

Please mail your gift to:

Youth Symphony of Southern Oregon
P.O. Box 4291
Medford, OR 97501

Name(s): _____

(as you wish the name/s to appear in the concert series program)

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

E-mail Address: _____

METHOD OF PAYMENT (CHECKS PREFERRED)

Enclosed is a check in the amount of: \$ _____

Please charge the gift to my: Visa MasterCard

Credit Card #: _____

Name: _____ Expiration Date: _____